



विद्यैव परमज्ञानम्

# सरस्वती कॉलिज ऑफ प्रोफेशनल स्टडीज

## SARASWATI COLLEGE OF PROFESSIONAL STUDIES

(Affiliated to CCS University, Meerut & Recognized by: NCTE)

Accredited Grade 'B' by NAAC

### MINUTES OF THE MEETING

Meeting No- 4

Date- 03/03/2020

Time- 9:00 am

### Internal Quality Assurance Cell Meeting

The first meeting of the IQAC for the academic session-2019-20 was held on 03 March, 2020 at 9:00 am in the conference Hall of SCPS College. The following agenda items were discussed during the meeting and it was unanimously resolved to implement them. The meeting was adjourned after the vote of thanks.

S.No.	Agenda	Resolution/Decision
1	Academic Audit	Progress on activities of the academic calendar were reviewed and necessary actions taken. Reports of working committees were discussed.
2	AQAR	All committees were asked to complete their section of AQAR.
3	Admission planning	Admission Policy for the next academic session decided after discussion in the meeting.
4	Future Plan of Actions for the next academic session	Future plans of actions for the next academic session were discussed and finalised.
5	Feedback from students and stakeholders	Concerned committee will collect feedback from students and Various stakeholders as per their schedule.
6	University Examination form filling and examination.	To find out when university examination forms were filled and which month examination would be held. So, accordingly pre university exams and remedial teaching would be held in order to obtain good results.

*Kaung*  
Co-ordinator  
IQAC

*Ram Kumar*  
Principal / Chairperson of IQAC  
SCPS, Ghaziabad

